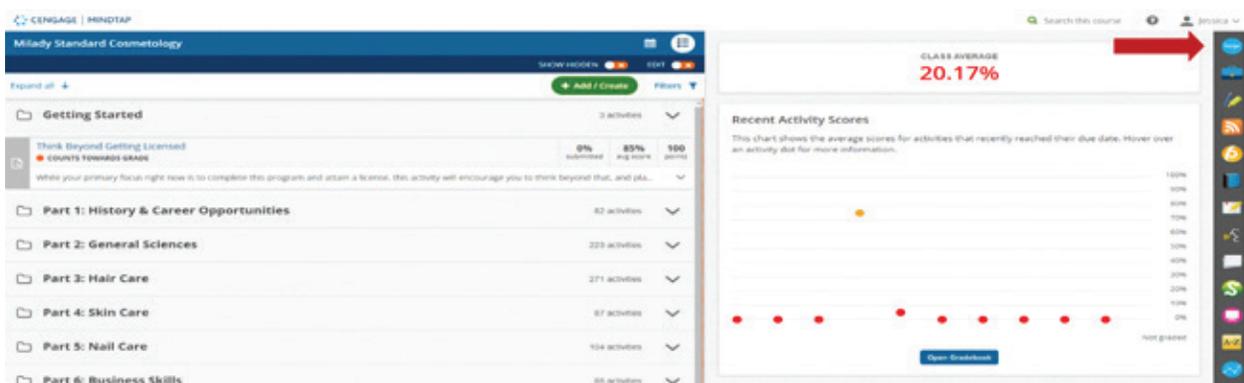


Assignment directed towards a group or individual. The set-up process is identical for both assignments. An individual assignment is shown in the images below.

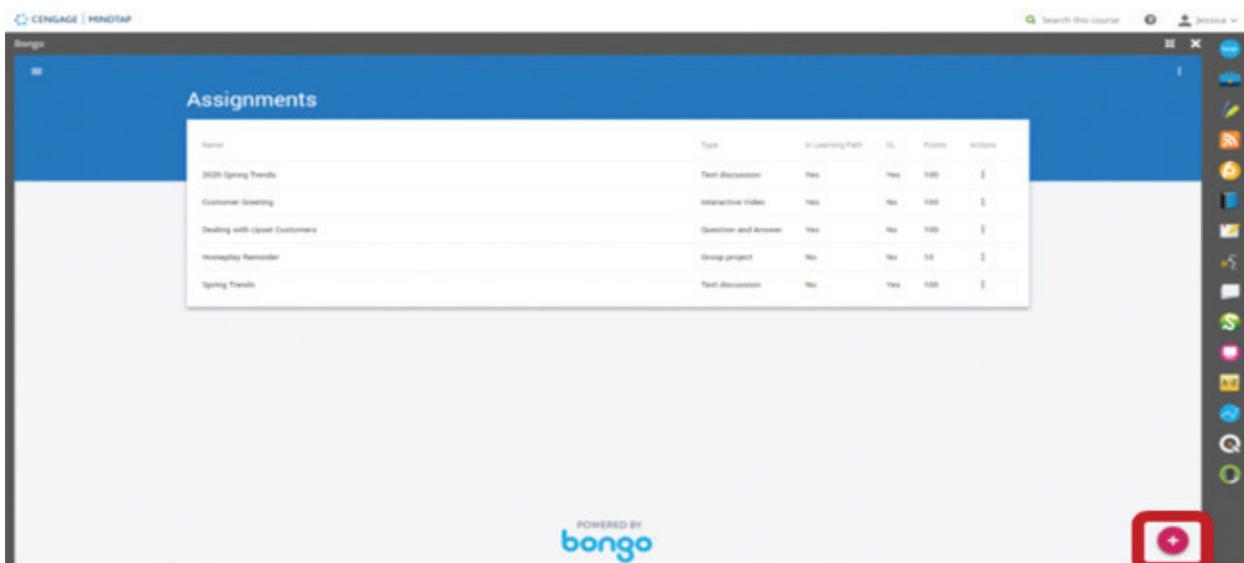
Step One: Create the Bongo Activity **Step Two:** Add the Activity to the Learning Path

Step One of Two: Create the Bongo Activity

1 From the main dashboard, click the Bongo app icon.

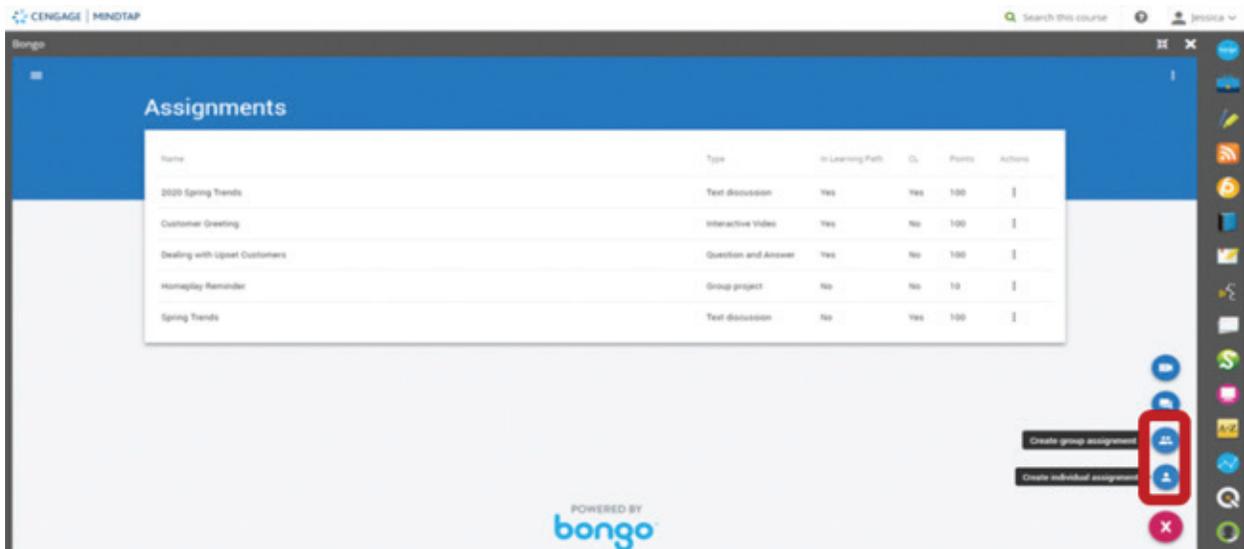


2 To create a new assignment, click the “+” icon.

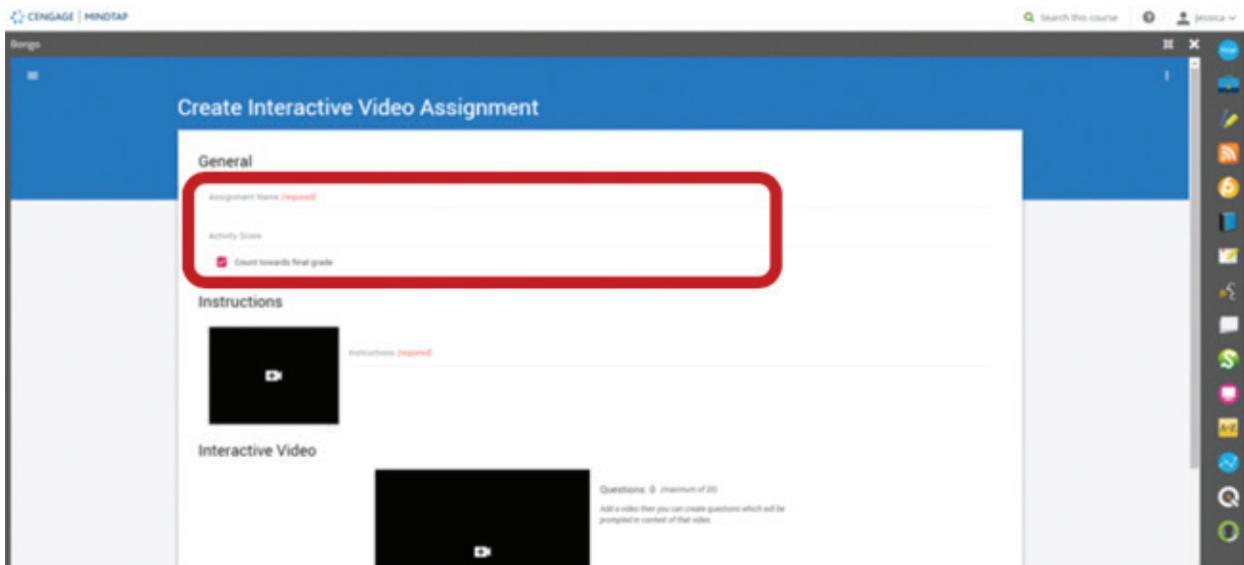


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3 Click either the group assignment or individual assignment icon.

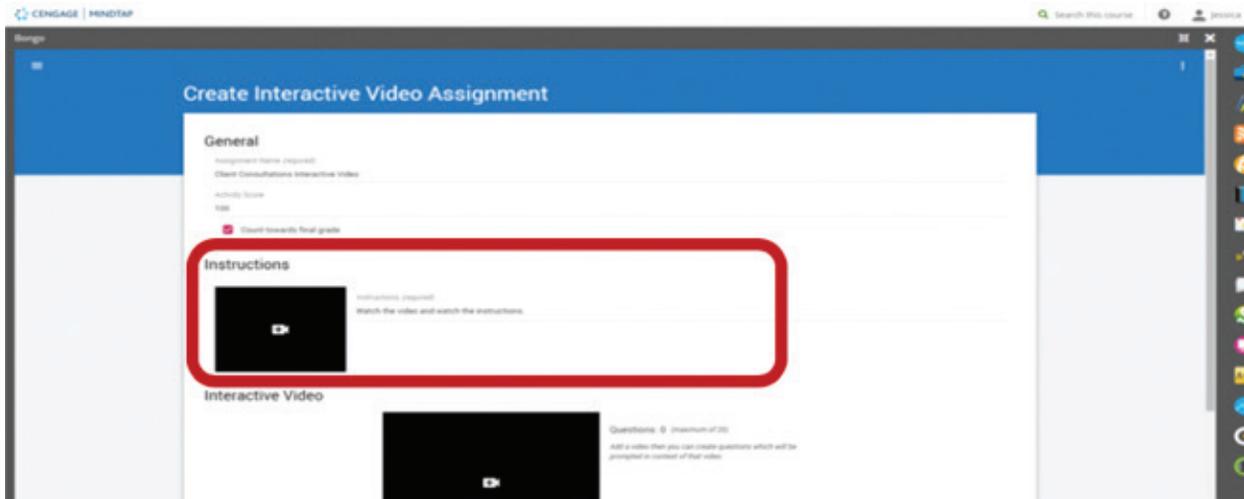


4 Enter the general assignment details.



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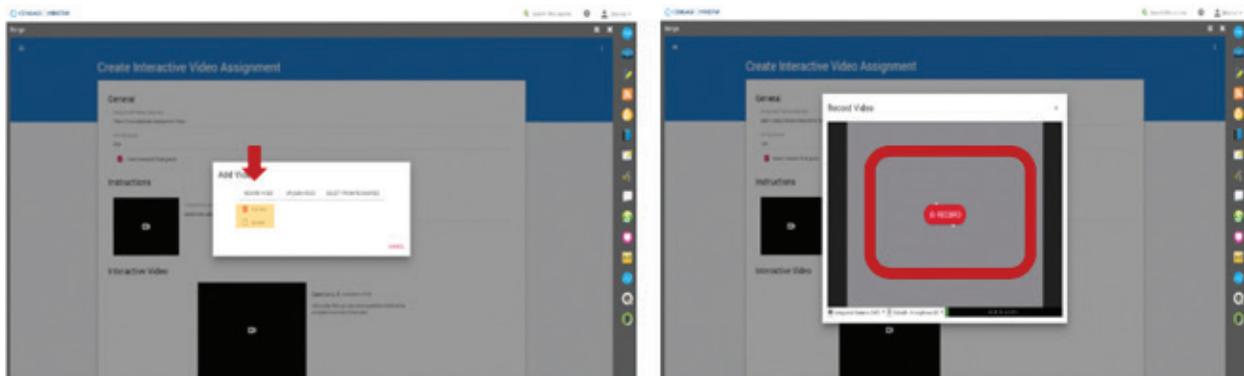
5 Upload your instructions by video or text.



To Upload Video Instructions: Select the desired method for uploading and follow the appropriate steps.

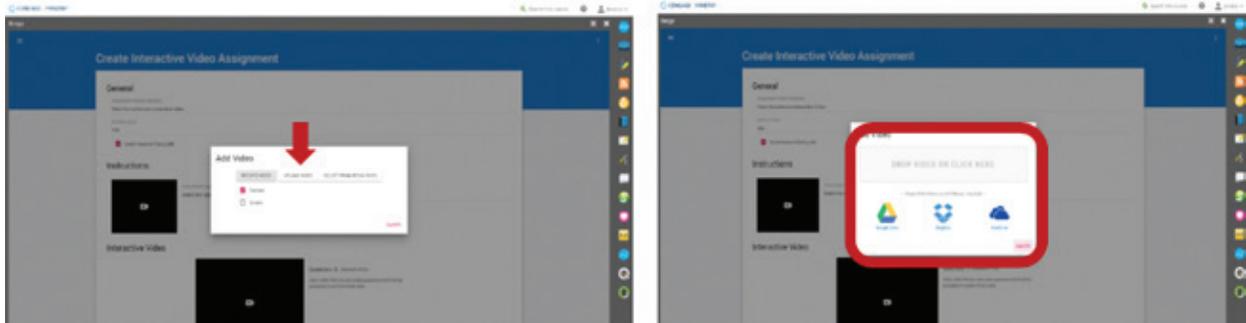
Method 1

Click  to upload video. Select “Record Video” tab and choose to record with camera or screen recording.



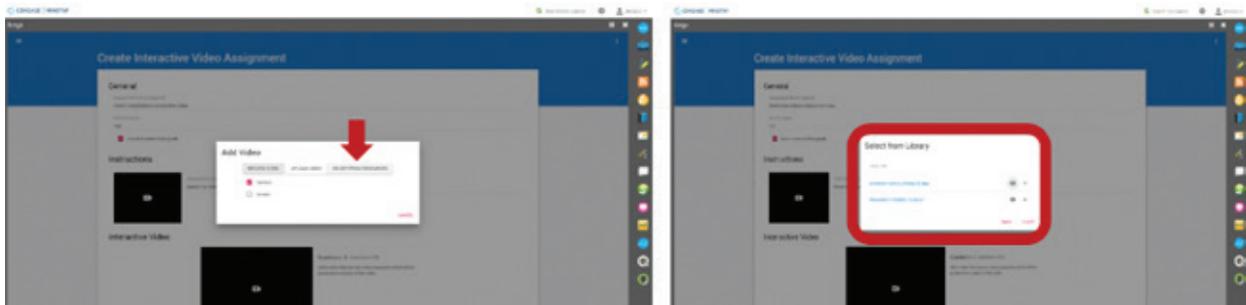
Method 2

Select "Upload Video" to upload from Google Drive, Dropbox, or OneDrive.

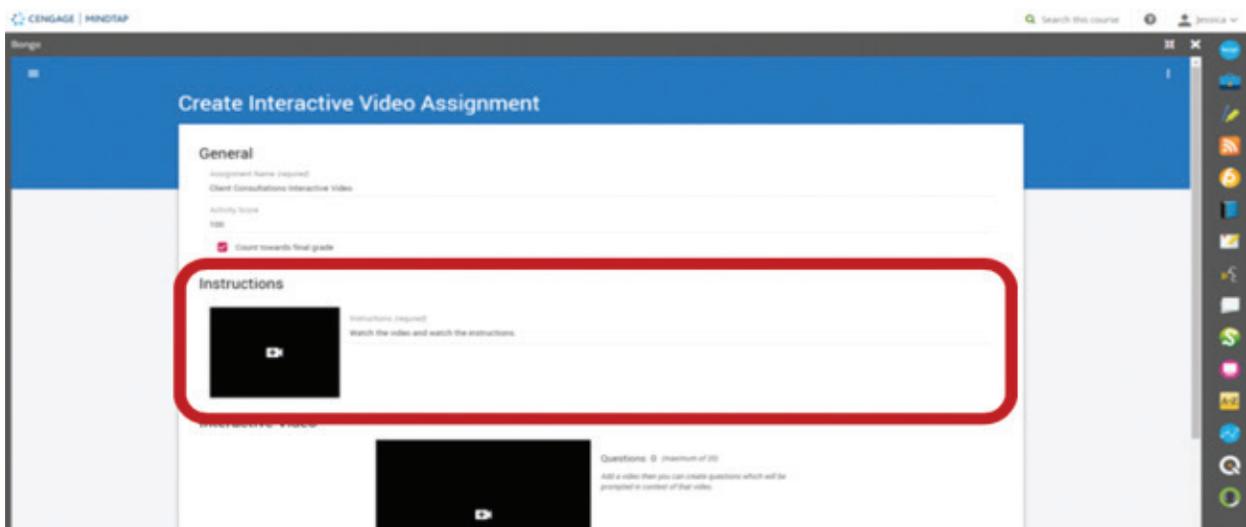


Method 3

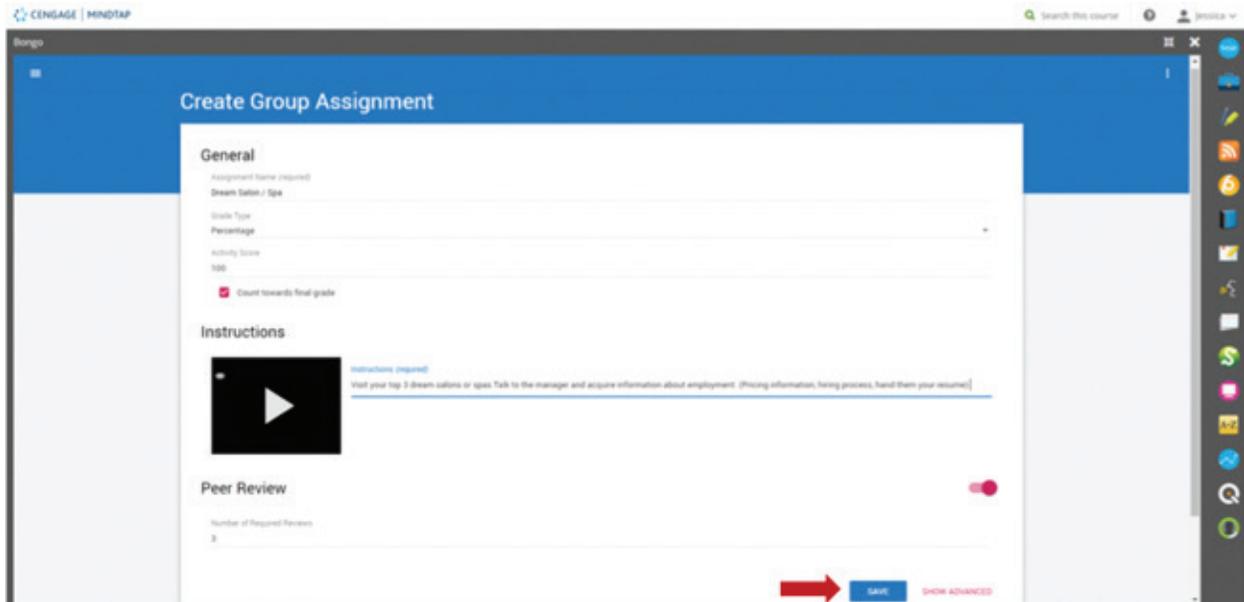
Click "Select from Resources" to choose from any previous uploads in Bongo.



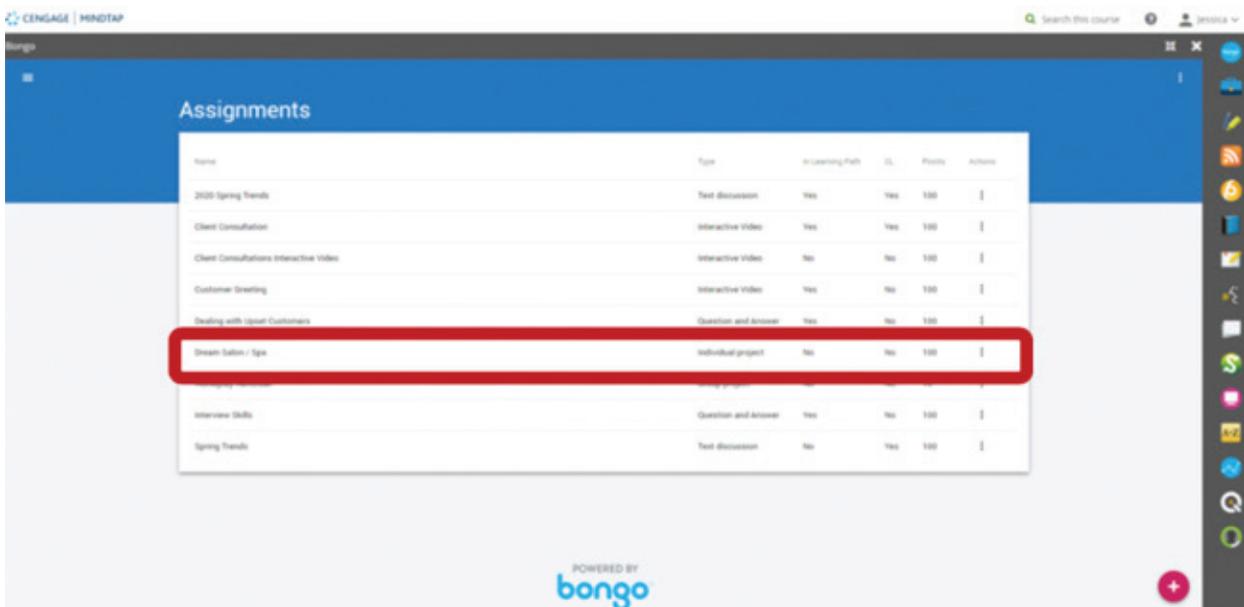
To add text instructions add instructions in text field.



6 Click "Save."



7 The Bongo activity will populate on the assignments page.



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Step Two of Two: Add your Bongo Assignment to the Learning Path

1 Return to the main dashboard. Click the “+ Add Create” button.

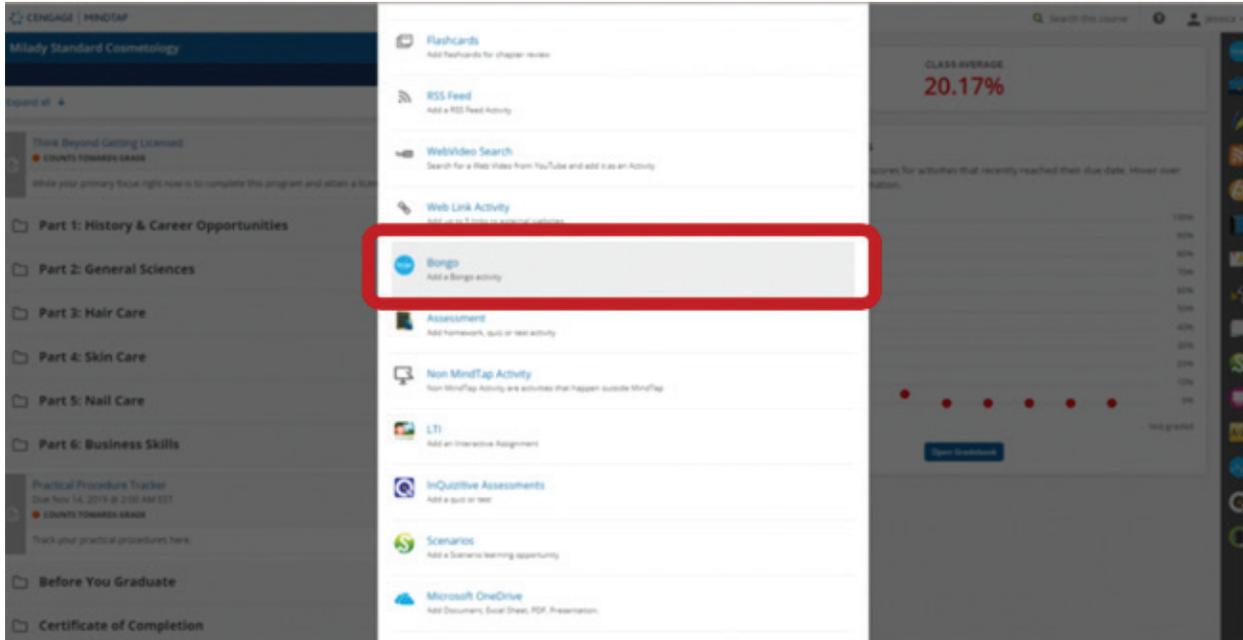
The screenshot shows the MindTap interface for a course titled 'Milady Standard Cosmetology'. The left sidebar lists various course sections: 'Getting Started', 'Part 1: History & Career Opportunities', 'Part 2: General Sciences', 'Part 3: Hair Care', 'Part 4: Skin Care', 'Part 5: Nail Care', and 'Part 6: Business Skills'. A red box highlights the '+ Add / Create' button located at the top of the sidebar. The right sidebar displays a 'CLASS AVERAGE' of 20.17% and a 'Recent Activity Scores' chart.

2 Select “Activity.”

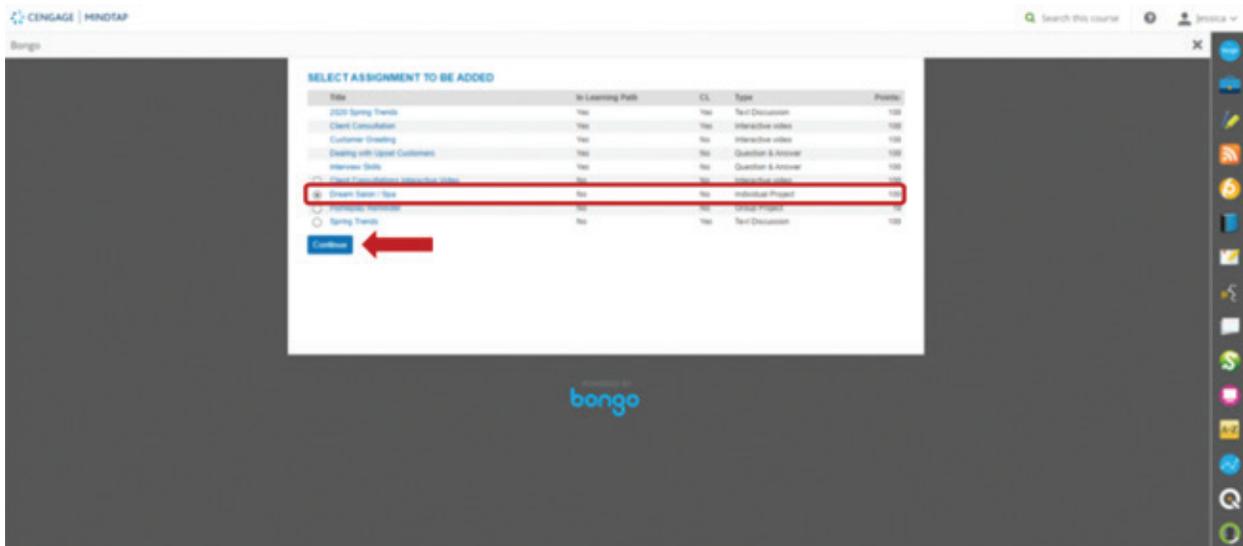
The screenshot shows the same MindTap interface as the previous one. The '+ Add / Create' button is now open, and a dropdown menu is visible with 'Activity' selected and highlighted in a red box. The 'Folder' option is also visible below it. The rest of the interface, including the course sections and activity scores, remains the same.

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3 Select "Bongo."



4 Select the desired activity. Click "Continue."



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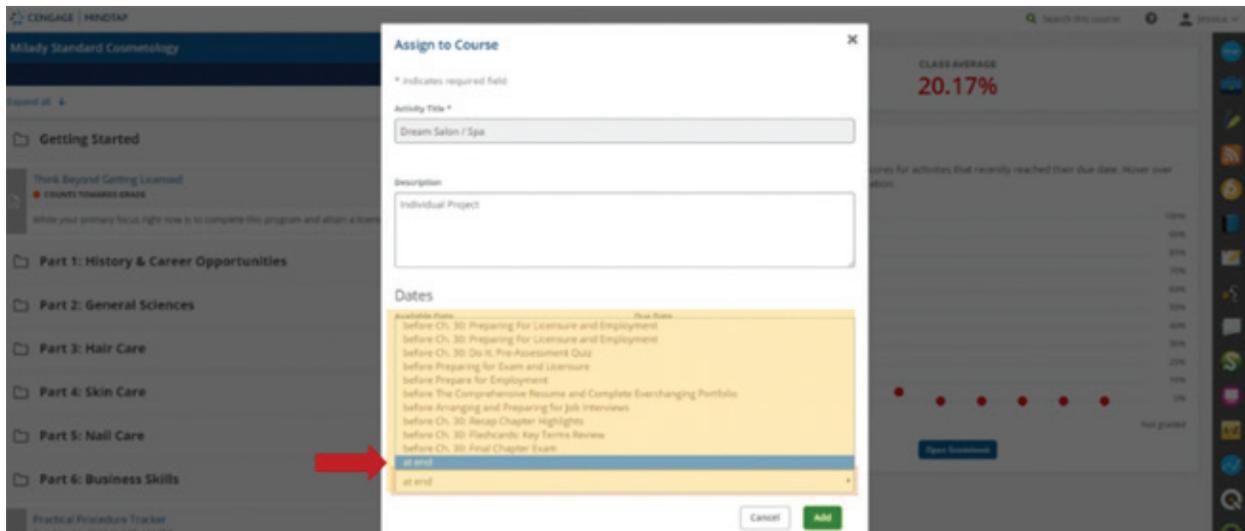
- 5 Fill out the desired fields for the activity including title, description and the location of the activity. Optional: available date or due dates.

- 6 To assign the desired location, click the drop-down menu for associated topic. This allows you to select the chapter or topic where the activity will be placed. Select associated topic.

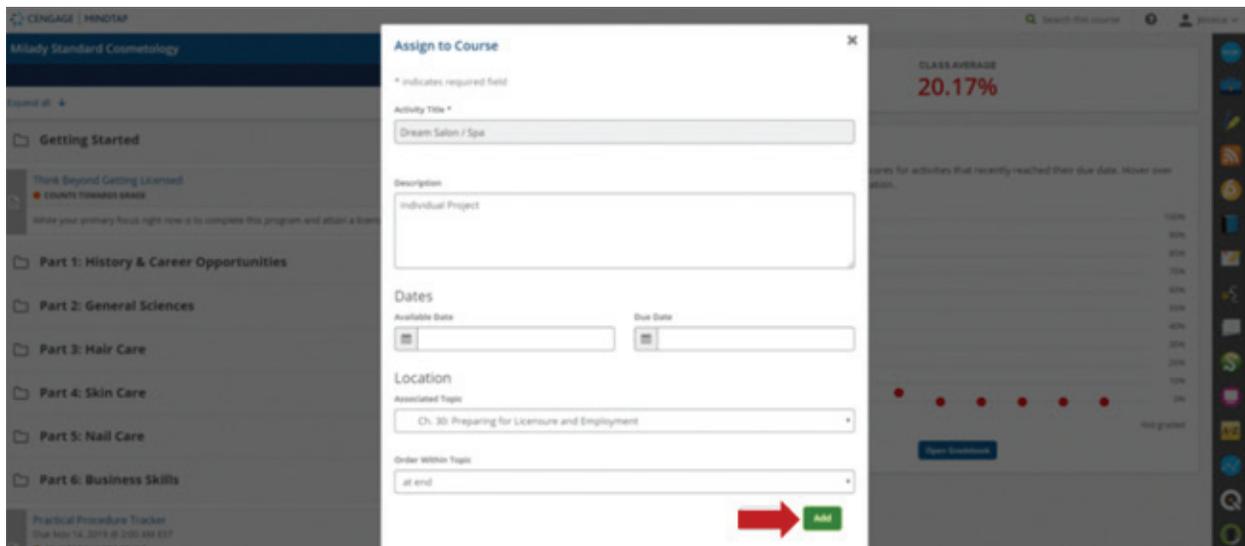
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7 Select the order within the topic for the activity location.

Please Note: This drop-down menu lists the activities that are currently in the Learning Path for that topic. You can choose if the activity will come before an existing activity, or at the end of the topic. Select order within the topic.



8 Click "Add."



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The activity will appear in the Learning Path based on the location you've selected.

The screenshot displays the MindTap interface for the course 'Milady Standard Cosmetology'. The main content area lists several activities, with the 'Dream Salon / Spa' activity highlighted by a red box. This activity is an 'Individual Project' worth 100 points. The right sidebar shows a 'CLASS AVERAGE' of 20.17% and a 'Recent Activity Scores' chart. The chart shows a single data point for the highlighted activity, with a score of approximately 20.17%.

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