1

From the Instructor Resource Center dashboard, use the drop-down menu to locate the desired MindTap product. When selected, it will display under "Resource and supplement access for:"

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Topic:Adding Additional InstructorsLevel:IntermediateIntended For:Instructors, Lead Instructors/MindTap Admins



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3

Locate the course name to add instructors. Click the "Edit" icon.

CENG	AGE Instr	uctor Reso	urce Cente	r			Welcome: je	CENGA	ge@ceng GE SALES	- Mason
Sign In > Instructor Re Manage Cott You must distribute	ng source Center > Mana urses the Student Regist	ge Courses	ur students in or	der to provide access to your course. You can print Student Registration Instructions below for easy distribution	My	y Rep My /	Account F	AQ Site	Demo S	ign Out
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4

Click "Add Additional Instructor or TA."

CENGAGE Instructor Resource Center

ISBN-13: 978-1-305-63201-1

Sign In > Instructor Resource Center > Course Details

Edit Course

Selected Title

Min	dTap
ONL	INE PRODUCT

MindTap Beauty & Wellness, 4 term (24 months) Instant Access for Milady Standard Cosmetology, 13th Edition Milady ISBN-10: 1-305-63201-X

Course Information (Required)

Course Key:		
MTPP-6HQN-M4MR		
Course Name: *		
1 Milady MindTap Demo	onstration	
Start Date: *	End Date: *	
11/12/2019	02/15/2020	
Course Days/Times:		
Add MeetingTime		
Section:		
Time Zone: *		
(GMT-05:00) Eastern Ti	ime (US & Canada)	٣
Primary Instructor:	jessica.george@cengage.com	
Add Additional Inst	ructor or TA (Optional)	
Save Changes		

Topic:Adding Additional InstructorsLevel:IntermediateIntended For:Instructors, Lead Instructors/MindTap Admins



5

Enter the email address of the instructor you would like to add. Then click "Add."

Please Note: This email address should be the one they use for their MindTap Login. If an instructor does not have MindTap access, please contact your Milady Account Manager.

	source Center > C	ourse Details				
Edit Course						
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Topic:Adding Additional InstructorsLevel:IntermediateIntended For:Instructors, Lead Instructors/MindTap Admins



6

Once you have successfully added additional instructors their names will appear. Then click "Save Changes."

Edit Course	
Selected Title	
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(GMT-05:00) Eastern Tim	e (US & Canada)
(Star ester) Eurorit fill	
Drimany Instructor:	jessica.george@cengage.com
Finally instructor.	

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